



# Isabella Chacon

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## OTHER PLATFORMS

[Website](#) [LinkedIn](#) [Twitter](#)

## PROFESSIONAL SUMMARY

I'm pursuing a Bachelor's in Journalism and Sociology, with a passion for media and social change. I aim to work in a media company, creating impactful stories and capturing meaningful moments through photography. At the same time, I'm driven to work directly with communities and organizations to address social issues and make a positive impact.

Detail-oriented with strong communication and project management skills. Skilled at multitasking in fast-paced environments and taking initiative to identify and solve issues, improving processes and supporting team goals.

## EDUCATION

Great Oak High School - 32555 Deer Hollow Way, Temecula, CA 92592

### High School

- ★ Class of 2023
- ★ G.P.A.: 4.3

Loyola Marymount University - 1 Loyola Marymount University Dr, Los Angeles, CA 90045

### Bachelor of Arts: Journalism and Sociology, Minor in Women and Gender Studies

- ★ Class of 2027
- ★ G.P.A.: 3.84

## SKILLS

- |                    |  |
|--------------------|--|
| ★ Communication    | ★ Communication is a vital skill that takes time to perfect, with the ability to effectively express thoughts and feelings to different audiences without causing conflict.                          |
| ★ Social Media     | ★ Proficient in a variety of social media platforms, including Instagram, Facebook, Twitter/X, Snapchat, and TikTok.   |
| ★ Leadership       | ★ Naturally takes on leadership roles, guides others to stay on task and collaborate effectively, and is confident in the ability to accomplish goals, whether working independently or with a team. |
| ★ Biliterate       | ★ Earned a biliteracy seal in American Sign Language, after four years of study, including dual immersion as a high school senior.   |
| ★ Problem-solving  | ★ Operations manager   |
| ★ Customer service | ★ Planning and implementation  |

## WORK EXPERIENCE

**Operations Manager** | Loyola Marymount University

August 30, 2024 - April 1, 2025

- ★ Ran the social media account, designed flyers and other handouts for fundraisers, helped with on-field work, contacted other companies and/or schools, took photos for the team, among other things.
- ★ Worked well in a team setting, providing support and guidance

- ★ Demonstrated respect, friendliness and willingness to help wherever needed

**Mail Distribution Center** | Loyola Marymount University

August 28, 2023 - December 8, 2023

- ★ Welcomed customers, assisted in tracking down packages, and addressed inquiries.
- ★ Retrieved package details, distributed mail across campus, managed incoming calls, and guided customers.
- ★ Sorted and arranged packages according to their designated areas.
- ★ Proven ability to learn quickly and adapt to new situations

**Pumpkin Farm** | Peltzer Winery

September 25, 2021 - October 30, 2021 & September 24, 2022 - October 26, 2022

- ★ Assisted in both the opening and closing procedures of different stations, guided customers to various areas within the winery, tended to farm animals, facilitated ticket transactions, provided clear instructions to customers, and helped them complete games and tasks at various stations.
- ★ Worked flexible hours across night weekend and holiday shift
- ★ Strengthened communication skills through regular interactions with others

**A W A R D S**

- ★ **Dean's List (LMU)**
  - ★Two consecutive years
- ★ **Academic Honor Roll (Great Oak High School)**
- ★ **Girl Scouts of America Silver Award**
  - ★Worked over 50 hours to create "starter bags" for new pet owners at the Carson Animal Shelter.
- ★ **Girl Scouts of America Bronze Award**

**References Available Upon Request**